

Eva E. Example

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EDUCATION

Bachelor of Science in Fashion Merchandising GPA: 3.5/4.0 May 20XX
Missouri State University Springfield, MO

PROFESSIONAL SKILLS

- Creative in displaying and merchandising clothing and accessories
- Possess eight years' experience in serving children, teen, and adult clients
- Proficient in Microsoft Office, Adobe Photoshop and Illustrator, and Macintosh computers
- Hands-on experience in fashion show production

RELATED EXPERIENCE

Ann Taylor Loft May 20XX–present
Sales Representative Springfield, MO

- Ensured that each patron received outstanding service by providing a friendly environment
- Helped with floor moves, merchandising, display maintenance, and housekeeping
- Monitored floor stock, and processed and replenished merchandise
- Informed clients of promotions and advertisements, and processed cash and credit sales

Ford Models, Inc. May 20XX–July 20XX
Women's Classic Division Intern New York, NY

- Assisted agents with scouting potential models on the website
- Provided assistance with photo shoots and television commercials
- Edited portfolio images and uploaded selection to the website
- Transferred images between agency divisions via iChat software
- Managed phone lines, and provided company information to clients

Julia's Modeling May 20XX–August 20XX
Model and Talent Volunteer Springfield, MO

- Auditioned potential child, teen, adult, and senior candidates at open call
- Explained services and policies to clients including parents of minors
- Assisted with uploading client pictures and resumes onto website
- Processed new contracts and applications into the model and talent database

ADDITIONAL WORK EXPERIENCE

Missouri State University Office of Residence Life August 20XX–May 20XX
Woods Hall Main Desk Clerk Springfield, MO

RELEVANT ACTIVITIES

Association of Fashion and Design – Member
Modeling Committee for Missouri State 2008 Spring Fashion Show
Joe's Boutique - Volunteer, sorted and displayed clothing
Fashion Group International's Kansas City and Chicago Career Seminars – Participant
Women's Living Expo Trade Show - Coordinator, dresser, casting assistant, clothing representative
Visual Merchandiser for Pure Boutique - Group member, created unique window displays
Newborns in Need - Volunteer, created layettes, and cut out patterns for baby clothing